



Culinary Institute of America

CANCELLATION AND WITHDRAWAL REFUND POLICY – Hyde Park, NY

CANCELLATION POLICY

A full refund will be made to any student who cancels enrollment prior to or within the first week of classes, except that the college will retain the \$100 cancellation fee.

Withdrawal Refund Policy

The date of determination of a student's official withdrawal is based on the date the college is provided official notice of withdrawal. Suspension for any reason is considered a withdrawal. The actual date of withdrawal for return of Title IV or for unofficial withdrawal purposes will be based on the last class day or the best available academic information.

Tuition and General Fee Refunds

If a student withdraws or is suspended after the semester begins, he or she will be refunded a percentage of tuition and general fees, as shown on the following chart:

Withdrawal Date	Amount of Refund
1–7 calendar days	100%
8–14 calendar days	85%
15–21 calendar days	50%
After 21 calendar days	No refund

Cancellation and Withdrawal from Travel Programs

Regardless of the reason for cancellation, students who fail to cancel their travel reservation by the published deadlines will be responsible for cancellation costs as set forth by the terms and conditions of the current travel provider.

Residence Hall Fee Refunds

Housing cancellations must be submitted in writing to the Residence Life Office 30 days prior to a semester start date. Applicants who fail to cancel 30 days prior to a semester start date or fail to occupy their assigned room will be subject to a \$175 cancellation fee.

Students who are withdrawing or suspended for any reason will be refunded a percentage of their residence hall charges as shown in the following chart:

Room Exit Date	Amount of Refund
Prior to the start of the semester	100%
1–14 calendar days	80%
After 14 calendar days	No refund

Board Fee Refunds

Board fees are refundable on the same schedule as residence halls.

The college will credit to the student account any tuition amount due as indicated above, and will pay any balance due to the student from unliquidated tuition deposits within 45 days of the date the college determined the withdrawal. New, unused equipment may be returned to the college's Central Issuing Department within 20 days of withdrawal for credit to the student account. Uniforms that have been embroidered with the student's name may not be returned.