



# Vaccinations

## POLICY INFORMATION

Policy#: CMP-015-R

Original Issue Date: 5/6/2013

Current Revision Date: 7/5/17

Initial Adoption Date: [Click here to enter a date.](#)

## RESPONSIBLE OFFICE

Title	Department
Director of Health Services	Student Affairs
AVP- Dean	Student Affairs

## SCOPE

Constituency	Campus Locations
(Select all that apply)	(Select all that apply)
<input type="checkbox"/> Staff	<input checked="" type="checkbox"/> Hyde Park
<input type="checkbox"/> Faculty	<input checked="" type="checkbox"/> Greystone
<input checked="" type="checkbox"/> Students	<input checked="" type="checkbox"/> San Antonio
<input type="checkbox"/> Contractors	<input type="checkbox"/> Singapore
<input type="checkbox"/> Visitors	

**(Select a Policy Type)**

Organization Policy

Legal Policy

Education Policy

Marketing Policy

Finance Policy

Technology Policy

Compliance Policy

HR Policy

Enrollment Policy

Advancement Policy

Operations Policy

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## A. PURPOSE

This policy identifies the vaccination requirements for Students to attend The Culinary Institute of America (CIA).

## B. POLICY STATEMENT

Individual State Public Health Laws require students who are in attendance at institutions of higher education to provide documentation of having received specified vaccinations, proof of immunity, or exemption to receiving vaccinations as outlined by the Centers for Disease Control and Prevention (CDC).

Students attending a US Domestic Campus are required to be in compliance with The Culinary Institute of America's (CIA) Vaccination Policy.

## C. AUTHORITY

The New York State Department of Health Public Health Law 2165, the Texas Department of Health Immunization Law and Education Code, and the California School Immunization Law, under the jurisdiction of the CDC, establish the requirements for vaccinations that apply to students entering public, private or independent institutions; and the penalties associated with non-compliance on the state requirements.

State law allows medical, religious and personal exemptions to receiving vaccinations and Exclusion for not complying with their state requirements.

## D. DEFINITIONS

**Attendance:** the physical presence of a Student at the US Domestic CIA campus and shall begin on the first scheduled day of classes.

**Exclusion:** The physical removal of a Student from a US Domestic campus including classes, residence halls and all campus activities.

**Penalties:** Individual state departments of health (Public Health Law Section 206) may assess a monetary penalty for violation or failure to comply with any provision of these requirements.

**Student:** an individual who is registered in a credit or degree program at The Culinary Institute of America.

**US Domestic Campus:** Hyde Park, NY; San Antonio, TX; and Greystone, CA

## E. PROCEDURE

1. **Required Vaccinations:** Students attending the CIA are required to receive or have an exemption from the Measles, Mumps, Rubella and Hepatitis A vaccinations prior to Attendance at the CIA. San Antonio and Greystone Students must also receive, or be exempt from the Meningococcal vaccination prior to Attendance at the CIA.
2. **Exemptions:** In limited instances, a Student may be granted an exception to the required vaccination.
  - a. **Medical Exemption** will be granted if a licensed practitioner certifies in writing that receiving a vaccination is a valid contradiction to a health condition.
  - b. **Religious Exemption** may be granted if the Student completes and signs an Application for Exemption from Immunization Requirements form specifying which vaccination(s) he/she is exempt from receiving. As of 6/30/15 California does not recognize such an exemption.
  - c. **Personal Belief Exemption:** Students attending the San Antonio may be granted an exemption for reasons of conscience including a religious belief if the Student completes and submits a notarized Conscientious Exemption form from the Texas Department of State Health Services. New York and California do not recognize a personal belief exemption.
  - d. **Exemption to the Texas Meningococcal vaccination requirement:**  
In addition to the permissible exemptions listed above, a Student is not required to submit evidence of receiving the Meningococcal vaccination against bacterial meningitis or evidence of receiving a booster dose if:
    - (1) a Student is 22 years of age or older by the first day of the start of the semester; or
    - (2) a Student is enrolled only in online or other distance education courses; or

(3) a Student is enrolled in a continuing education course or program that is less than 360 contact hours, or continuing education corporate training.

e. **Exemption to the California Meningococcal vaccination requirement**

Students may be granted medical exemptions only if they can provide a signed statement from a health care provider.

**Please note:** A religious or personal belief exemption does not apply during a disaster or public health emergency, terrorist attack, hostile military or paramilitary action, or extraordinary law enforcement emergency declared by an appropriate official or authority from the State Department of Health and is in effect for the location of the institution the student attends.

In the event of a disease outbreak, Students with a medical, religious or personal belief exemption or any additional exemptions will be subject to Exclusion.

**3. Notification:**

- a. Students will be notified prior to Attendance, of the required disclosures and vaccinations.
- b. Hyde Park Student Health Services staff will work with the Director of Education at the San Antonio campus and the Student Affairs Manager at Greystone to assist them in getting Students Compliant with these requirements.

**4. Proof of Vaccination or immunity:** A Student scheduled to attend any US Domestic Campus should provide the Health Services Office proof of vaccinations or immunity or exemption no later than two (2) weeks prior to Attendance.

**One of the following must be provided:**

- a. Completed CIA Physical Examination & Health Information Form signed by a licensed Physician. Physician Assistance, Nurse Practitioner.
- b. Documentation of medical, religious or personal belief exemption.
  - The personal belief exemption is only permitted for Students attending the San Antonio campus.
- c. Blood work by an approved medical laboratory indicating immunity to the relevant disease.

- d. Proof of honorable discharge from the armed services within 10 years from the date of application to the CIA.

**5. Failure to Comply:**

- a. Students who fail to provide completed proof of vaccination or exemption from such requirements one week after Attendance will incur a fine and will not be permitted to return to class until documentation is received by Health Services Office.
- b. If after 30 days from Attendance, a Student is still noncompliant, the Student will be subject to Exclusion. Exclusion would begin immediately 30 days after Attendance or 45 days for out of state or international Students who can show a good faith effort to comply, or when a disease outbreak occurs.
- c. Students in noncompliance may be subject to Exclusion at any time in the instance of a disease outbreak.

**6. Semester Away**

- a. A Student will be required to be in compliance with the state vaccination laws of the state in which they are attending classes.
- b. A Student attending a semester away at a campus in another state may be required to get additional vaccinations.

- 7. Record Keeping:** The Health Services Office will be responsible for maintenance of records of Vaccinations, Proof of Immunity, Proof of Disclosures and Exemptions.

## **F. RESPONSIBLE CABINET MEMBER**

AVP- Dean Student Affairs

## **G. RELATED INFORMATION**

[www.immunize.org](http://www.immunize.org)

[www.vaccineinformation.org](http://www.vaccineinformation.org)

[www.cdc.gov/vaccines](http://www.cdc.gov/vaccines)

<https://www.health.ny.gov/prevention/immunization/handbook/>

[www.dshs.state.tx.us/immunize/school](http://www.dshs.state.tx.us/immunize/school)

<http://www.dshs.texas.gov/immunize/school/default.shtm#exclusions>

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/immunize.aspx>

## **POLICY HISTORY**

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**Policy Editorial Committee & Responsible Cabinet Member Approval to Proceed:**

**March 13, 2013**

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**Policy Advisory Committee (PAG) Approval to Proceed, Date**

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**Board Approval to Proceed (if required), Date**

**March 27, 2013**

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**Cabinet Approval to Proceed, Date**

**September 26, 2013**

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**Policy Revision Dates:**

**8/19/15, 7/5/17**

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**Scheduled Review Date:**