

APPLICATION FOR ADMISSION

Advanced Career Experience Associate Degree Program in Culinary Arts

Please complete both sides of this application (or apply online at www.ciachef.edu). A nonrefundable \$50 application fee must accompany this application.



THE WORLD'S PREMIER CULINARY COLLEGE

FOR INTERNAL USE ONLY

Application Fee Received

Date

Bursar

APPLICATION REQUIREMENTS To apply for the program, you must:

- Be an experienced professional, with two and a half years or more of post-high school, full-time back-of-the-house foodservice experience in establishments that work with fresh, whole-food products and a varied menu.
- Complete an ACE application form.
- Submit a résumé detailing your relevant experience.
- Provide one or more recommendations from your employers describing your foodservice experience.
- Submit your **official** high school, GED, or college transcripts.
- Include, along with this completed application, responses to three short essay questions regarding your passion for food, your career plans, and your work experience/extracurricular activities. Each response must be a minimum of 100 words. The questions can be found at www.ciachef.edu/admissions, under "How to Apply."
- Interview—by phone or in person—with a CIA academic representative to document your career history, the level of responsibility in your job, and how the CIA degree will help you advance your career.

PERSONAL INFORMATION (Please print legibly in ink or type in the space above each heading.)

Preferred Entry Date 2015: December 2016: January February March April May June

Legal Name (Last, First, Middle [complete], Jr., etc.) _____

Social Security Number _____

Former Last Name(s), if any _____

Home Address (Number and Street) _____

County/Parish/Province _____

City or Town (Please do not abbreviate) _____

State _____

Zip Code _____

Country _____

Home Telephone _____

Work Telephone _____

Cell Phone _____

Date of Birth (mm/dd/yy) _____

Please send me news and information via e-mail E-mail Address _____

Gender (Optional): Male Female Citizenship: U.S. U.S. Permanent Resident Other (specify country): _____

If you are a permanent resident, provide a copy of your Resident Alien card. Alien Registration Number from Immigration Form I-551: _____

If you are not a U.S. citizen and live in the U.S., how long have you been in the country? _____ Visa Type: _____

If you have worked with an International Agent, please indicate the agent's name: _____

First language, if other than English (optional): _____

Are you a veteran of, or currently serving in, the United States Armed Forces and using the Post-9/11 GI Bill (optional)? Yes No

The federal government and New York State require that we report on certain characteristics of our student applicants. Providing this information is optional. It does not affect our consideration of your application. Do you consider yourself to be Hispanic/Latino? Yes No

In addition, please select one or more of the following racial categories to describe yourself (optional):

American Indian or Alaska Native Asian Black or African American Native Hawaiian or Pacific Islander White

Have you ever been convicted of, pled guilty to, or otherwise been found responsible for committing any crime (including not only felonies but also misdemeanors, criminal traffic violations, and any other crime), other than matters that were adjudicated in juvenile court, sealed, or expunged? Yes No Are you currently the subject of any pending criminal charge? Yes No
Have you ever been sanctioned or disciplined by any secondary or postsecondary educational institution or a branch of the armed services? Yes No
If the answer to any of these questions is yes, please explain fully on a separate sheet.

EDUCATIONAL DATA List your high school and all colleges at which you have taken courses for credit. Please have an official transcript sent from each as soon as possible.

Name of High School/College	Location (City, State, Zip/Postal Code, Country)	Degree	Dates Attended	Grad Date	CEEB Code

FOODSERVICE WORK EXPERIENCE (Attach résumé or extra pages if appropriate.)

Name of Employer and Full Address (List most recent employer first.)	Date Begun	Date Ended	Position Held	Duties	Hours/Week	Employer Phone Number*
1.						
2.						
3.						
4.						

*May we contact your present/previous employers to verify your experience? Yes No If yes, please provide phone numbers above.

ADDITIONAL DATA (OPTIONAL) Providing this information will not adversely affect our consideration of your application and will help us identify scholarship eligibility.

If you have applied to any other culinary schools, please identify them.

1. _____ 2. _____ 3. _____

How did you learn about the CIA?

- Alumnus/na _____ Employer Guidance Counselor/Teacher Trade Show
 Newspaper/Magazine/TV _____ Internet CIA Campus Visit Direct Mail

It is the applicant's responsibility to respond truthfully and accurately to all questions on the application for admission. Any applicant who furnishes either false or misleading information on the application can be disqualified as an applicant for admission. If the CIA accepts the applicant and subsequently discovers that false or misleading information was furnished on the application, the CIA may terminate the student's privilege to continue his or her education at the college without reimbursement at the established CIA rate.

I have read the terms and conditions of acceptance and agree that if accepted and registered, I will abide by them. I understand that it is my responsibility to forward necessary application materials to complete my file for review and will inform the Admissions Department in writing of any changes of information regarding my file, especially concerning employment. I understand that this application and all supporting materials become the property of the CIA once submitted, and will not be returned.

SIGNATURE OF APPLICANT (REQUIRED)

DATE

Mail to: Admissions Department
The Culinary Institute of America
1946 Campus Drive
Hyde Park, NY 12538-1499
U.S.A.

Notice of Nondiscrimination: The Culinary Institute of America (CIA) is an Equal Opportunity Employer committed to the principle of equal opportunity in education and employment. The CIA does not discriminate against individuals on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, marital status, veteran status, ancestry, national or ethnic origin, or any other protected group or classification under federal or state laws. The following Civil Rights Compliance Officers at the CIA have been designated to handle inquiries regarding the nondiscrimination policies:

Title IX and Age Discrimination:
Joe Morano, HR Director—Faculty Relations
845-451-1314, j_morano@culinary.edu, Office—Roth Hall, Room S-324

Section 504/ADA:
Maura A. King, Director—Compliance
845-451-1429, m_king@culinary.edu, Office—Roth Hall, Room S-351

Mailing address:
The Culinary Institute of America, 1946 Campus Drive, Hyde Park, NY 12538
For further information, visit
www.ciachef.edu/non-discrimination-statement.